

HOUSING AUTHORITY OF THE CITY OF WESLACO

3/20/24

**Weslaco Housing Authority
Full-time Office Receptionist
Cutoff: Until filled.**

The Weslaco Housing Authority (WHA) is seeking a highly motivated and enthusiastic team player that has excellent customer service skills, good telephone etiquette, computer literate, is organized, has basic office routine skills and is able to communicate accurately and clearly both orally and in writing.

For interested applicants, application and job description will be available at the Weslaco Housing Authority Office at 600 N. Airport Drive, Weslaco, Texas or by emailing delilah.saenz@cowha.org.

Applications will be accepted beginning March 20, 2024, from 7:30 a.m. to 5:30 p.m. Monday thru Thursday and Friday from 8:00 a.m. to 12:00 p.m. at the Weslaco Housing Authority Office. All applications submitted to the Weslaco Housing Authority will become property of the Housing Authority. The Weslaco Housing Authority is an equal opportunity employer.

